**STAFF MOBILITY FOR TRAINING[[1]](#endnote-1)(STT)**

**KA107 MOBILITY AGREEMENT**

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| --- |
| **Planned period of the training activity\*:** from [dd/mm/ yyyy]until [dd/mm/yyyy]  **Duration of the training activity\*** (mínimum 5 days): […] days  *\*(atenció, només cal indicar els dies d’activitat de formació,* ***no s’han d’incloure els dies de viatge****. Si es dóna el cas de tenir activitat de formació i viatge el mateix dia, sí que es podrà incloure).* |

**The Staff member**  **PAS**   **PDI**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) | Approx. years of experience:  Junior: <10;  Intermediate: >10 and <20;  Senior: >20 | | |
| Sex [*M/F*] | Male  Female | Nationality[[3]](#endnote-3) |  |
| E-mail |  | Academic year | **2017/2018** |

**The Sending Institution** (dades de la facultat/escola UdG a la qual el PAS/PDI pertany)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | | **UNIVERSITAT DE GIRONA** | | | |
| Erasmus code[[4]](#endnote-4) | | **E GIRONA 02** | Faculty/Department | |  |
| Address | |  | Country, Country code[[5]](#endnote-5) | | **Spain, ES** |
| Type of enterprise:  NACE code[[6]](#endnote-6) | | **85.4** | Size of enterprise  (if applicable) | | <250 employees  >250 employees |
| **SENDING INSTITUTION CONTACT PERSON:** (Dades del Responsible de Relacions Internacionals del centre UdG o Cap de Servei/Departament al qual el PAS/PDI pertany) | | | | | |
| Name |  | | Position |  | |
| E-mail |  | | Phone |  | |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Erasmus code |  | Faculty/  Department |  |
| Address |  | Country, Country code |  |
| **RECEIVING INSTITUTION CONTACT PERSON:** | | | |
| Name |  | Position |  |
| E-mail |  | Phone |  |

#### For guidelines, please look at the end notes on page 3.

**Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: […]

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| **Overall objectives of the mobility:** …. |

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| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** …. |

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| **Activities to be carried out:** …. |

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| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):** …. |

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[7]](#endnote-7) this document, the staff member, the sending institution and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

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| **The staff member**  Name: …  Signature: Date: |

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| **The sending institution** (*Dades del Degà/Director del centre UdG o Cap de Servei/Dept. a la qual el PAS/PDI pertany)*  Name of the responsible person: …  Position (Dean/Director of the UdG Faculty/School): …  Signature: Date: |

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| --- |
| **The receiving institution**  Name of the responsible person: …  Position: …  Signature: Date: |

1. In case the mobility combines teaching and training activities, **the mobility agreement for teaching template** should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-5)
6. The top-level NACE sector codes are available at <http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN> [↑](#endnote-ref-6)
7. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-7)